

**EDUCATIONAL SERVICE CENTER OF MEDINA COUNTY**  
**Organizational Meeting of January 6, 2022**  
**124 West Washington Street, Medina, Ohio**

**CALL TO ORDER**

President Pro Tempore Weglewski called the meeting to order at 6:02 p.m.

**ROLL CALL & PLEDGE OF ALLEGIANCE**

The following member was present for the roll call and the Pledge of Allegiance: Dr. Clarke, Mr. Consiglio, Mr. Matson, Mr. Ravanelli, and Mrs. Weglewski.

**ELECTION OF BOARD PRESIDENT – CONDUCTED BY PRESIDENT PRO TEMPORE WEGLEWSKI**

Mr. Ravanelli nominated Mrs. Weglewski for Board President for 2022. Dr. Clarke seconded the nomination. Mr. Ravanelli moved that the nominations be closed, and Dr. Clarke seconded the motion.

VOTE: Mr. Ravanelli, yes; Dr. Clarke, yes; Mr. Consiglio, yes; Mr. Matson, yes; Mrs. Weglewski, yes.

Mrs. Weglewski was elected by a vote of 5 to 0.

**ADMINISTRATION OF OATH OF OFFICE TO NEW ELECTED BOARD PRESIDENT BY TREASURER GREGORY**

Mr. Gregory administered the oath of office to the newly elected Board President, Mrs. Weglewski. (Attachment A) Mrs. Weglewski assumed role as Board President.

**ELECTION OF BOARD VICE PRESIDENT – CONDUCTED BY BOARD PRESIDENT, CAROLYN WEGLEWSKI**

Mrs. Weglewski nominated Mr. Ravanelli for Board Vice President for 2022. Dr. Clarke seconded the nomination. Mrs. Weglewski moved that the nominations be closed, and Dr. Clarke seconded the motion.

VOTE: Mrs. Weglewski, yes; Dr. Clarke, yes; Mr. Consiglio, yes; Mr. Matson, yes; Mr. Ravanelli, yes.

Mr. Ravanelli was elected by a vote of 5 to 0.

**ADMINISTRATION OF OATH OF OFFICE TO NEWLY ELECTED VICE PRESIDENT BY TREASURER GREGORY**

Mr. Gregory administered the oath of office to the newly elected Board Vice President, Mr. Ravanelli. (Attachment B)

**22-01-03** Motion by Mr. Matson and seconded by Mr. Consiglio to establish a Board Service Fund in the amount of \$20,000.00 for 2022.

VOTE: Mr. Matson, yes; Mr. Consiglio, yes; Dr. Clarke, yes; Mr. Ravanelli, yes; Mrs. Weglewski, yes.

**22-01-04** Motion by Dr. Clarke and seconded by Mr. Ravanelli to elect the following Board Liaison Members for 2022:

Mr. Kollar moved that:

- Mrs. Weglewski be appointed as OSBA/Legislative Liaison
- Mr. Ravanelli be appointed as Student Achievement Liaison.
- Dr. Clarke be appointed as Business Advisory Council Liaison.
- Mr. Consiglio be appointed as Records Commission Member.
- Mrs. Weglewski and Mr. Matson be appointed as Policy Committee Members.

VOTE: Dr. Clarke, yes; Mr. Ravanelli, yes; Mr. Consiglio, yes; Mr. Matson, yes; Mrs. Weglewski, yes.

**22-01-05** Motion by Mr. Consiglio and seconded by Mr. Matson to approve entering into contracts with Squire Patton Boggs; McGown & Marling Co., L.P.A.; Peters Kalail & Markasis Co., L.P.A., and Bricker & Eckler for legal services and legal hotline, on an "as-needed" basis. (Attachment C, D, and E)

VOTE: Mr. Consiglio, yes; Mr. Matson, yes; Dr. Clarke, yes; Mr. Ravanelli, yes; Mrs. Weglewski, yes.

**22-01-06** Motion by Dr. Clarke and seconded by Mrs. Weglewski to designate the Treasurer as the legal signature for payroll, general fund, and miscellaneous checks.

VOTE: Dr. Clarke, yes; Mrs. Weglewski, yes; Mr. Consiglio, yes; Mr. Matson, yes; Mr. Ravanelli, yes.

**22-01-07** Motion by Mrs. Weglewski and seconded by Mr. Ravanelli to grant the Treasurer within the Board adopted Investment Policy authority to invest available funds during the 2022 calendar year.

VOTE: Mrs. Weglewski, yes; Mr. Ravanelli, yes; Dr. Clarke, yes; Mr. Consiglio, yes; Mr. Matson, yes.

**22-01-08** Motion by Mrs. Weglewski and seconded by Dr. Clarke to grant the Treasurer authority to transfer monies from one object code in a fund to another object code in the same fund.

VOTE: Mrs. Weglewski, yes; Dr. Clarke, yes; Mr. Consiglio, yes; Mr. Matson, yes; Mr. Ravanelli, yes.

**22-01-09** Motion by Mr. Consiglio and seconded by Mr. Matson to establish the ESC Governing Board meeting be held in the ESC Board Conference Room, 124 West Washington Street, Medina, Ohio, commencing on the following dates: 2/28, 3/28, 4/25, 5/23, 6/27, 7/25, 8/22, 9/26, 10/24, 11/28, and 12/9 at 6:00 p.m.

VOTE: Mr. Consiglio, yes; Mr. Matson, yes; Dr. Clarke, yes; Mr. Ravanelli, yes; Mrs. Weglewski, yes.

**22-01-10** Motion by Mr. Consiglio and seconded by Mr. Matson to table this item to next board meeting (to allow the treasurer to update appropriations without Board approval.)

VOTE: Mr. Consiglio, yes; Mr. Matson, yes; Dr. Clarke, yes; Mr. Ravanelli, yes; Mrs. Weglewski, yes.

**22-01-11** Motion by Dr. Clarke and seconded by Mr. Matson to approve the 2022-2023 School Year Calendar for the Educational Service Center Office. (Attachment F)

VOTE: Dr. Clarke, yes; Mr. Matson, yes; Mr. Consiglio, yes; Mr. Ravanelli, yes; Mrs. Weglewski, yes.

**22-01-12** Motion by Mr. Matson and seconded by Mr. Consiglio to set the Educational Service Center 2022 mileage reimbursement rate at the IRS approved rate of 58.5 cents per mile, effective January 1, 2022. (Attachment G)

VOTE: Mr. Matson, yes; Mr. Consiglio, yes; Dr. Clarke, yes; Mr. Ravanelli, yes; Mrs. Weglewski, yes.

**22-01-13** Motion by Dr. Clarke and seconded by Mr. Matson to authorize the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided, however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance. The authorization provided by this resolution shall commence on January 6, 2022, and remain in effect through the 2023 Organizational Meeting.

VOTE: Dr. Clarke, yes; Mr. Matson, yes; Mr. Consiglio, yes; Mr. Ravanelli, yes; Mrs. Weglewski, yes.

**22-01-14** Motion by Mrs. Weglewski and seconded by Dr. Clarke to authorize the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided, however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer. Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisites to employment created by law or Board policy. The authorization provided by this resolution shall commence on January 6, 2022, and remain in effect through the 2023 Organizational Meeting.

VOTE: Mrs. Weglewski, yes; Dr. Clarke, yes; Mr. Consiglio, yes; Mr. Matson, yes; Mr. Ravanelli, yes.

**22-01-15** Motion by Mr. Matson and seconded by Mr. Ravanelli to direct the administration and all staff of the ESC to comply with and follow the Ohio Department of Education, Office of Exceptional Children's model special education policies and procedures.

VOTE: Mr. Matson, yes; Mr. Ravanelli, yes; Dr. Clarke, yes; Mr. Consiglio, yes; Mrs. Weglewski, yes.

**22-01-16** Motion by Dr. Clarke and seconded by Mr. Matson to set the Educational Service Center 2022 meals reimbursement at the FY2022 per diem rates for Ohio, breakfast (\$17.00), lunch (\$19.00), and dinner (\$34.00), with an additional 15% gratuity, effective January 1, 2022. (Attachment H)

VOTE: Dr. Clarke, yes; Mr. Matson, yes; Mr. Consiglio, yes; Ravanelli, yes; Mrs. Weglewski, yes.

#### **DISCUSSION**

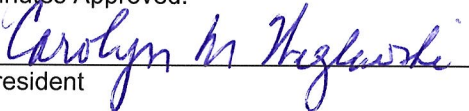
Treasurer Gregory notified the Board of Education that they are eligible for medical insurance at their cost.

#### **ADJOURNMENT**

Motion by Dr. Clarke and seconded by Mr. Matson at 6:46 to adjourn the meeting.

VOTE: Dr. Clarke, yes; Mr. Matson, yes; Mr. Consiglio, yes; Mr. Ravanelli, yes; Mrs. Weglewski, yes.

Minutes Approved:

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Treasurer

**OATH OF OFFICE  
EDUCATIONAL SERVICE CENTER OF MEDINA  
COUNTY GOVERNING BOARD**

I, CAROLYN WIEBLEWSKI, DO HEREBY SOLEMNLY SWEAR THAT I  
WILL SUPPORT THE CONSTITUTION OF THE UNITED STATES AND  
THE CONSTITUTION OF THE STATE OF OHIO AND THAT I WILL  
PERFORM FAITHFULLY TO THE BEST OF MY ABILITY THE DUTIES OF  
PRESIDENT OF THE EDUCATIONAL SERVICE CENTER OF MEDINA  
COUNTY, OHIO, SO HELP ME GOD.

Carolyn Wieblewski  
PRESIDENT

SWORN TO BEFORE ME ON THE 6<sup>th</sup> DAY OF JANUARY, OF THE YEAR  
2022, AT MEDINA, MEDINA COUNTY, OHIO.

Maddie Egan  
SWEARING-IN OFFICER

**OATH OF OFFICE  
EDUCATIONAL SERVICE CENTER OF MEDINA  
COUNTY GOVERNING BOARD**

I, ZACHARY RAVANELLI, DO HEREBY SOLEMNLY SWEAR THAT I  
WILL SUPPORT THE CONSTITUTION OF THE UNITED STATES AND  
THE CONSTITUTION OF THE STATE OF OHIO AND THAT I WILL  
PERFORM FAITHFULLY TO THE BEST OF MY ABILITY THE DUTIES OF  
VICE PRESIDENT OF THE EDUCATIONAL SERVICE CENTER OF  
MEDINA COUNTY, OHIO, SO HELP ME GOD.



\_\_\_\_\_  
VICE PRESIDENT

SWORN TO BEFORE ME ON THE 6<sup>TH</sup> DAY OF JANUARY, OF THE YEAR  
2022, AT MEDINA, MEDINA COUNTY, OHIO.



\_\_\_\_\_  
SWEARING-IN OFFICER

**RESOLUTION PROVIDING FOR RETAINING CERTAIN  
LEGAL SERVICES OF  
SQUIRE PATTON BOGGS IN CONJUNCTION WITH  
LEGAL MATTERS  
RELATING TO EDUCATION**

BE IT RESOLVED by the Educational Service Center of Medina County  
Governing Board, Medina County, Ohio, as follows:

Section 1 - The legal services of the law firm of Squire Patton Boggs are hereby retained, such legal services to be in the nature of legal representation, including appearances in court, advice, opinions, and recommendations as may from time to time be requested by the board or the superintendent as to legal matters related to education. In rendering such legal services, as an independent contractor and in an attorney-client relationship, said firm shall not exercise any administrative discretion on behalf of this board in the formulation of public policy, expenditures of public funds, enforcement of laws, rules, and regulations of the state, any county, any city, or of this board, or the execution of public trusts. The retention of such services may be terminated at any time by the board or said firm by written notice to the other.

Section 2 - For such legal services, said law firm shall be paid reasonable fees as approved by the board and shall be reimbursed for actual out-of-pocket expenses (including, but not limited to, travel, long-distance telephone calls, and duplicating expenses) incurred in rendering such legal services from funds appropriated, or that may be appropriated, by the board from time to time for such purpose.

Section 3 - Such legal services may be called for by the Medina County Superintendent of Schools at that person's discretion as long as the expenditures for such services do not exceed funds appropriated, or that may be appropriated, by the board from time to time.

**RESOLUTION PROVIDING FOR RETAINING CERTAIN  
LEGAL SERVICES OF  
MCGOWN & MARKLING CO., L.P.A.,  
IN CONJUNCTION WITH LEGAL MATTERS  
RELATING TO EDUCATION**

BE IT RESOLVED by the Educational Service Center of Medina County Governing Board, Medina County, Ohio, as follows:

Section 1 - The legal services of the law firm of McGown & Markling Co., L.P.A., are hereby retained, such legal services to be in the nature of legal representation, including appearances in court, advice, opinions, and recommendations as may from time to time be requested by the board or the superintendent as to legal matters related to education. In rendering such legal services, as an independent contractor and in an attorney-client relationship, said firm shall not exercise any administrative discretion on behalf of this board in the formulation of public policy, expenditures of public funds, enforcement of laws, rules, and regulations of the state, any county, any city, or of this board, or the execution of public trusts. The retention of such services may be terminated at any time by the board or said firm by written notice to the other.

Section 2 - For such legal services, said law firm shall be paid reasonable fees as approved by the board and shall be reimbursed for actual out-of-pocket expenses (including, but not limited to, travel, long-distance telephone calls, and duplicating expenses) incurred in rendering such legal services from funds appropriated, or that may be appropriated, by the board from time to time for such purpose.

Section 3 - Such legal services may be called for by the Medina County Superintendent of Schools at that person's discretion as long as the expenditures for such services do not exceed funds appropriated, or that may be appropriated, by the board from time to time.

**RESOLUTION PROVIDING FOR RETAINING CERTAIN  
LEGAL SERVICES OF  
PETERS KALAIL & MARKASIS CO., L.P.A.,  
IN CONJUNCTION WITH LEGAL MATTERS  
RELATING TO EDUCATION**

BE IT RESOLVED by the Educational Service Center of Medina County Governing Board, Medina County, Ohio, as follows:

Section 1 - The legal services of the law firm of PETERS KALAIL & MARKASIS CO., L.P.A., are hereby retained, such legal services to be in the nature of legal representation, including appearances in court, advice, opinions, and recommendations as may from time to time be requested by the board or the superintendent as to legal matters related to education. In rendering such legal services, as an independent contractor and in an attorney-client relationship, said firm shall not exercise any administrative discretion on behalf of this board in the formulation of public policy, expenditures of public funds, enforcement of laws, rules, and regulations of the state, any county, any city, or of this board, or the execution of public trusts. The retention of such services may be terminated at any time by the board or said firm by written notice to the other.

Section 2 - For such legal services, said law firm shall be paid reasonable fees as approved by the board and shall be reimbursed for actual out-of-pocket expenses (including, but not limited to, travel, long-distance telephone calls, and duplicating expenses) incurred in rendering such legal services from funds appropriated, or that may be appropriated, by the board from time to time for such purpose.

Section 3 - Such legal services may be called for by the Medina County Superintendent of Schools at that person's discretion as long as the expenditures for such services do not exceed funds appropriated, or that may be appropriated, by the board from time to time.



**ESC OF MEDINA COUNTY  
CENTRAL OFFICE STAFF CALENDAR  
2022-2023**

Attachment F

The Central Office Staff will follow the calendar adopted by the Educational Service Center of Medina County Governing Board.

The Central Office will be closed for all personnel on the following dates during the 2022-2023 school year.

September 5	- Labor Day
November 23	- Office to close at noon
November 24 & 25	- Thanksgiving Break
December 21-23	- Christmas Break
December 28-30	- New Year's Day Break
January 16	- Martin Luther King Day
February 20	- Presidents' Day
April 7	- Office to close at noon (Good Friday)
May 29	- Memorial Day
July 4	- Independence Day

All twelve-month full-time staff assigned to the central office will be granted two additional days off work. These days are to be used between the start of the winter holiday break in December and the end of the New Year's break unless alternate arrangements are made by the Department Director with the approval of the Superintendent. Such alternate arrangements are to be made only to meet workload demands in the department. The additional days off cannot be "cashed out" or used outside of the prescribed time frame except in accordance with the guidelines stated herein.

ESC employees will work ½ of their contracted daily hours on November 23 and April 7.

ESC Office hours will be as follows: 8 a.m. to 4:30 p.m. – Monday through Friday except holidays and vacations.

All personnel are to work out their individual working hours with the ESC Superintendent. All work days are eight (8) hours excluding a lunch break.

Full-time staff who are designated as "district assigned" will follow the calendar of the district to which they are assigned.

Adopted by the ESC of  
Medina County Governing Board  
January 6, 2022



# IRS issues standard mileage rates for 2022

IR-2021-251, December 17, 2021

WASHINGTON — The Internal Revenue Service today issued the 2022 optional standard mileage rates used to calculate the deductible costs of operating an automobile for business, charitable, medical or moving purposes.

Beginning on January 1, 2022, the standard mileage rates for the use of a car (also vans, pickups or panel trucks) will be:

- 58.5 cents per mile driven for business use, up 2.5 cents from the rate for 2021,
- 18 cents per mile driven for medical, or moving purposes for qualified active-duty members of the Armed Forces, up 2 cents from the rate for 2021 and
- 14 cents per mile driven in service of charitable organizations; the rate is set by statute and remains unchanged from 2021.

The standard mileage rate for business use is based on an annual study of the fixed and variable costs of operating an automobile. The rate for medical and moving purposes is based on the variable costs.

It is important to note that under the Tax Cuts and Jobs Act, taxpayers cannot claim a miscellaneous itemized deduction for unreimbursed employee travel expenses. Taxpayers also cannot claim a deduction for moving expenses, unless they are members of the Armed Forces on active duty moving under orders to a permanent change of station. For more details see [Moving Expenses for Members of the Armed Forces](#).

Taxpayers always have the option of calculating the actual costs of using their vehicle rather than using the standard mileage rates.

Taxpayers can use the standard mileage rate but must opt to use it in the first year the car is available for business use. Then, in later years, they can choose either the standard mileage rate or actual expenses. Leased vehicles must use the standard mileage rate method for the entire lease period (including renewals) if the standard mileage rate is chosen.

[Notice 22-03](#) [PDF](#), contains the optional 2022 standard mileage rates, as well as the maximum automobile cost used to calculate the allowance under a fixed and variable rate (FAVR) plan. In addition, the notice provides the maximum fair market value of employer-provided automobiles first made available to employees for personal use in calendar year 2022 for which employers may use the fleet-average valuation rule in or the vehicle cents-per-mile valuation rule.

Page Last Reviewed or Updated: 17-Dec-2021

 An official website of the United States government

# FY 2022 Per Diem Rates for Ohio

I'm interested in:

## Lodging by month (excluding taxes) | October 2021 - September 2022

Cities not appearing below may be located within a county for which rates are listed. To determine what county a city is located in, visit the [National Association of Counties \(NACO\) website \(a non-federal website\)](#).

Primary Destination 	County 	2021 Oct	Nov	Dec	2022 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Akron	Summit	\$99	\$99	\$99	\$99	\$99	\$99	\$99	\$99	\$99	\$99	\$99	\$99
Canton	Stark	\$96	\$96	\$96	\$96	\$96	\$96	\$96	\$96	\$96	\$108	\$108	\$96
Cincinnati	Hamilton / Clermont	\$151	\$151	\$151	\$151	\$151	\$151	\$151	\$151	\$151	\$151	\$151	\$151
Cleveland	Cuyahoga	\$137	\$137	\$137	\$137	\$137	\$137	\$137	\$137	\$137	\$137	\$137	\$137
Columbus	Franklin	\$122	\$122	\$122	\$122	\$122	\$122	\$122	\$122	\$122	\$122	\$122	\$122
Dayton / Fairborn	Greene / Montgomery	\$109	\$109	\$109	\$109	\$109	\$109	\$109	\$109	\$109	\$109	\$109	\$109
Hamilton	Butler / Warren	\$117	\$117	\$117	\$117	\$117	\$117	\$117	\$117	\$117	\$117	\$117	\$117
Mentor	Lake	\$105	\$105	\$105	\$105	\$105	\$105	\$105	\$105	\$105	\$105	\$105	\$105
Sandusky	Erie	\$101	\$101	\$101	\$101	\$101	\$119	\$119	\$119	\$119	\$119	\$119	\$101
Standard Rate	Applies for all locations without specified rates	\$96	\$96	\$96	\$96	\$96	\$96	\$96	\$96	\$96	\$96	\$96	\$96

## Meals & Incidentals (M&IE) Breakdown<sup>i</sup>

Use this table to find the following information for federal employee travel:

**M&IE Total** - the full daily amount received for a single calendar day of travel when that day is neither the first nor last day of travel.

**Breakfast, lunch, dinner, incidentals** - Separate amounts for meals and incidentals. M&IE Total = Breakfast + Lunch + Dinner + Incidentals. Sometimes meal amounts must be deducted from trip voucher. [See More Information](#)

**First & last day of travel** - amount received on the first and last day of travel and equals 75% of total M&IE.



Akron	Summit	\$64	\$14	\$16	\$29	\$5	\$48.00
Canton	Stark	\$64	\$14	\$16	\$29	\$5	\$48.00
Cincinnati	Hamilton / Clermont	\$74	\$17	\$18	\$34	\$5	\$55.50
Cleveland	Cuyahoga	\$69	\$16	\$17	\$31	\$5	\$51.75
Columbus	Franklin	\$64	\$14	\$16	\$29	\$5	\$48.00
Dayton / Fairborn	Greene / Montgomery	\$64	\$14	\$16	\$29	\$5	\$48.00
Hamilton	Butler / Warren	\$59	\$13	\$15	\$26	\$5	\$44.25
Mentor	Lake	\$59	\$13	\$15	\$26	\$5	\$44.25
Sandusky	Erie	\$64	\$14	\$16	\$29	\$5	\$48.00
Standard Rate	Applies for all locations without specified rates	\$59	\$13	\$15	\$26	\$5	\$44.25

I'm interested in:

Last Reviewed: 2021-08-09